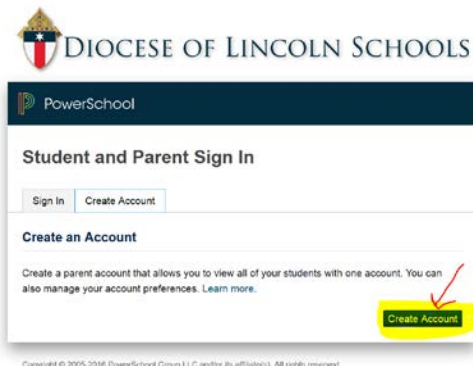


PowerSchool Parent Portal Create Account Instructions

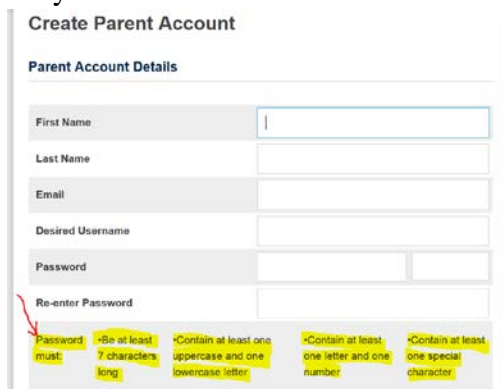
1. Using your web browser (we suggest Firefox ) , go to <https://powerschool.cdolinc.net>.
2. Choose the “Create Account” tab the first time you come to this site. DO NOT just type in the access ID and Access Password on the main screen as it will not work.



3. Click on “Create Account” button.



4. Fill out your “Parent Account Details” as required and choose an appropriate password for yourself. Please note the Password requirements.



The screenshot shows the "Create Parent Account" form. The "Parent Account Details" section includes input fields for "First Name", "Last Name", "Email", "Desired Username", "Password", and "Re-enter Password". The "Password" field is highlighted in yellow, and a red arrow points to it. Below the "Password" field, the password requirements are listed:

- Be at least 7 characters long
- Contain at least one uppercase and one lowercase letter
- Contain at least one letter and one number
- Contain at least one special character

5. Complete the "Link Students to your account" section. Add your child(ren)'s access ID and Access Password data from the attached letter.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

Access ID

Access Password

Relationship -- Choose

6. When you have added all of your children, press the "Enter" button on the bottom left hand corner of your current page.

Student Name

Access ID


Access Password

Relationship -- Choose

Enter

7. This will take you back to the log on screen. Log back in with the user name and password you just created to access the Parent Portal.

PowerSchool Smart Phone Mobile App Instructions

1. Download and install the PowerSchool Mobile app  to your smart phone.
2. Open the PowerSchool app.
3. On the Sign-in page you will need a "District Code." It is DXDX
4. Sign in with the username and password you created previously at powerschool.cdolinc.net.