



## AQUINAS CATHOLIC SCHOOLS

3420 MN Rd., P.O. Box 149, David City, NE 68632  
402-367-3175 | Fax 402-367-3176



## ST. MARY'S SCHOOL

1026 5th Street David City, NE 68632  
402-367-3669 | Fax: 402-367-3703

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### Evacuation Protocol:

In the event we have to evacuate the school and take students to our alternate site, please remember the following:

1. Students, teachers and staff will leave the building as quickly as possible. Students will not go to their lockers and items, such as book bags, purses, etc., will be left in the rooms or lockers.
2. Students, teachers and staff will follow the instructions of first responders as they arrive on scene.
3. At the relocation site, teachers will be assigned areas to take attendance, monitor students, guide parents and assist first responders as needed.
4. Students will not be released to parents until law enforcement allows teachers to begin this process. Law enforcement, first responders, and other designated and trained personnel will be on site to assist in the reunification process. This may be a lengthy process so please cooperate with those in charge.
5. If the evacuation is due to a situation that requires law enforcement to investigate or the fire department to secure the building, **NO ONE** will be allowed to return to the school or surrounding grounds until permission is granted by law enforcement and first responders. Notification will be sent out as soon as we are allowed to have people return.
6. Parents will need to show ID, like a driver's license, to be reunified with their child/children. This step is required because the people in charge of reunification may not be from our school and we want to ensure the safety of each student.

While we hope to never have to implement an evacuation, we want students, teachers and parents to be aware of the protocol that must be followed to ensure the safety of all involved. We realize that there may be a heightened sense of emotion and we ask for your patience and cooperation as we implement the procedure we've been asked to follow.