

The librarian will:

Manage the school library collection in accordance with NE Rule 10 and the needs of the school, including selection, processing, cataloging, circulation and weeding of materials.

Assist and monitor students in the library setting.

Train students to utilize the online catalog.

Manage the school library budget and accounts for ordering materials and supplies.

Provide displays, activities and makerspace to support the school curriculum.

Provide technology support when applicable.